



REMUNERATION ADVICE FORM - CLERGY & ASLM

This form is to advise Payroll of an Appointment or Change. Payroll will generate the Master Remuneration Form and return to the Parish for signing.

Parish Name

Clergy or ASLM Name

Parish Role

Clergy or ASLM?

Effective Period

START DATE

END DATE

30-Sep-24

Date Ordained as Deacon (if within the last 5 Years)

Clergy Days Worked Per Week, 6 = Full Time

FOR ASLM STAFF ONLY

Currently Hold a Licence from the Archbishop (Yes/No)

Date approved in Ministry Role

ASLM Hours Worked Per Week, 37.5 = Full Time

WORK PATTERN (IF KNOWN)

MON	TUE	WED	THU	FRI	SAT	SUN

Place an 'X' under days worked

Hours Worked Per Day (Only req'd for ASLM)

Annual Leave Entitlement (In Weeks per Year)

BASE STIPEND - (Excluding Super)

Mark with (X)

Mark with (X)

Vicar or Priest In Charge	\$ 66,006.11
5th Year (or Higher) Priest or Deacon	\$ 59,405.49
4th Year Priest or Deacon	\$ 56,105.19
3rd Year Priest or Deacon	\$ 52,804.89
2nd Year Priest or Deacon	\$ 46,204.28
1st Year Priest or Deacon	\$ 39,603.66

Senior Lay Minister	\$ 64,169.42
Lay Minister	\$ 54,039.68
Trainee Lay Minister	\$ 44,915.47

Additional Stipend - (If Applicable)

Percentage

Annual Amount (excluding Super)

STIPEND SACRIFICE TO SUPERANNUATION - (Yes/No)

For Clergy, Note that 10% Stipend Sacrifice to Super is compulsory unless you have an exemption from the Registrar

Housing Benefit (\$26,517.40 Annually) - (Mark (X) next to correct Benefit)

Cleric or ASLM is provided Housing by the Parish

Housing Benefit paid to Mortgage Account (Cleric to provide details directly to Payroll)

Housing Benefit paid to Exempt Benefits Account (includes all Rental Payments)

Housing Benefit taken as Cash Stipend

Additional Housing Benefit

Amount

Housing Benefit Additional

This is only used if Housing Benefits are above \$26,517.40

Minimum travel depreciation of \$4,560 = 100% (Mark (X) next to correct Benefit.

Fixed Motor Vehicle Benefit (Paid to an ADF Account)

Fixed Motor Vehicle Benefit (Payable to Exempt Benefits)

Fixed Motor Vehicle Benefit (Payable as Cash Stipend)

Percentage (based on % of full-time) of motor vehicle standing costs the parish will pay.

Standing Costs (Reg, Ins & RACV \$2,200) - **Mark (X) only if paid through Payroll**

Covers fuel, tyres, servicing & repairs. Estimated cost of travel based on estimate number of kilometres travelled.

Running Costs (\$0.21 cents per klm (no max.) - **Mark (km's) only if paid through Payroll**

Parish is required to pay 100% of power, water, gas, telephone/mobile & internet of the vicarage for all Clergy or pro-rata for Clergy in their own residence.

Utilities 100% Annual \$5,313 - **Mark (X) only if paid through Payroll**

Ministry Costs - **Mark (X) only if paid through Payroll**

Expense Reimbursement - **Mark (X) only if paid through Payroll**

Where Standing Costs, Running costs or Utilities are not paid through payroll, Parish retains the obligation to reimburse the Cleric

For any queries on this form please email : mrf@melbourneanglican.org.au or Call Anthony Crowe on 9653 4334

Completed by (Church Warden, Treasurer or Bishop):

NAME	Position	Date

Contact Telephone Number	
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